

**Foxborough Planning Board  
Meeting Minutes  
January 14, 2016  
Media Center, Foxborough High School**

**Members Present:** Gordon Greene, John Rhoads, Ron Bressé and Gary Whitehouse

**Members Absent:** Kevin Weinfeld

**Also Present:** Staff Planner Gaby Jordan, Planning Director Paige Duncan

**Appoint Gary Whitehouse as a Permanent Member**

The Board recently held a joint meeting with the Board of Selectmen to appoint Gary Whitehouse as a full member of the Board in place of Bill Grieder who recently resigned. Although the Board of Selectmen voted to approve the appointment, the Planning Board did not take a formal vote during the joint meeting so another meeting joint meeting with the Board of Selectmen will need to be scheduled.

**Sign Mylars for London Estates**

Ms. Duncan reviewed the plans with Bill Buckley; the covenant and deeds will be recorded concurrently with the plans at the Registry. Mr. Rhoads had recused himself from this hearing so the other three members will sign the mylars this evening and Mr. Weinfeld will come into the office to sign them at a future date.

**Planner Report**

Ms. Duncan reviewed her report with the Board.

The Board of Selectmen held their hearing for the Municipal Conversion for the Fire Station/Funeral Home auction this evening.

Ms. Duncan would like the Board members to starting working on Master Plan implementation; the Conservation Commission would like to update Section 5 of the Master Plan and have submitted a memo on their suggested changes.

The Annual Town Meeting is scheduled for May 9<sup>th</sup>, so far the Board has two articles to submit, one for the Ella Hill playground grant and the other to extend the Affordable Housing Trust beyond June 30<sup>th</sup> of this year. Any comments please send them directly to Ms. Duncan.

Ms. Duncan will be meeting with the Finance Director and the Town Manager to discuss the FY17 budget on Jan. 25<sup>th</sup> and with AdCom on Jan. 27<sup>th</sup>.

The first meeting of the Affordable Housing Trust was held on Jan. 12<sup>th</sup>, seven members have been selected and official appointment is pending and they will begin work on an action plan and meet again in February.

A new grant application has been submitted for the Downtown through the DLTA. The PARC grant for the playground requires design and construction activity prior to June 30<sup>th</sup>; Ms. Duncan has met with Roger Hill and Chris Gallagher of the DPW. The street tree grant doesn't start until July 1<sup>st</sup>; homeowners need to be found to take care of newly planted trees for that one; perhaps a mailing could be done similar to the one done for North Street.

Changes have been suggested by the MAPC to the Subdivision Regulations, DPW is concerned with some of the provisions concerning the MS4 Stormwater requirements.

Ms. Duncan has attended the Economic Development Committee meetings; they are focusing on Downtown and Route 1 grants and zoning changes.

There are drainage problems at 1 Lawton Lane; it may be a private matter at this point. There was a problem with basement flooding due to the breeched water table when they put in the foundation. The water is out of the house now but the homeowner is afraid outside water will also get in.

Ms. Jordan will be taking a well-deserved vacation for two weeks.

### **Master Plan Implementation**

Kathy McCabe has submitted her final documents for the Master Plan and has committed to one more public session to help with the roll out/implementation. This is a very important part of the process. Subcommittees may need to be set up to address various sections of the Master Plan such as downtown, sewer capacity, zoning on Route 1 and a Zone II study.

The DPW is not conducting a Zone II study, but is looking into the costs. Mr. Rhoads suggested looking into state funds that may be available. An engineering study would be appropriate to bring to Town Meeting.

### **Minutes**

The Board reviewed the minutes of August 13, 2015 and November 12, 2015.

A motion to approve the August 13, 2015 minutes as amended was made by Mr. Greene and seconded by Mr. Rhoads. The motion carried 4-0-0.

A motion to approve the November 12, 2015 minutes as submitted was made by Mr. Greene and seconded by Mr. Rhoads. The motion carried 4-0-0.

## **Annual Report**

The Board reviewed the Annual Report prepared by Ms. Jordan.

The meeting was adjourned at 8:10 p.m.

Respectfully Submitted,

Diana Gray

Approved by: Kevin Weinfeld

Date: 2/25/16